

2010 HRMS Payroll Calendar - July through December

July 2010						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				DAY 2 GAP 1 Cutoff ACH Reversal Cutoff	DAY 3 Payroll Cutoff	System Locked for Payroll Processing
	State Holiday	DAY 4 System Locked for Payroll Processing	Warrants to Agency Warrants Mailed ACH File to Bank		Payday	
				ACH Reversal Cutoff	DAY 1 Off-Cycle Workbench Cutoff	
	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed	
	Payday				ACH Reversal Cutoff	

August 2010						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed
		Payday				
	DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency	
	Warrants Mailed ACH File to Bank		Payday			
		DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff				

September 2010						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	
	State Holiday	Warrants to Agency	Warrants Mailed ACH File to Bank		Payday	
			DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff ACH Reversal Cutoff	DAY 3 Payroll Cutoff	System Locked for Payroll Processing
	DAY 4 System Locked for Payroll Processing	Warrants to Agency	Warrants Mailed ACH File to Bank		Payday	
				DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff		

October 2010						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					DAY 2 GAP 1 Cutoff	
	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency Warrants Mailed ACH File to Bank		Payday	
	Bank Holiday				DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	
	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency ACH File to Bank	Warrants Mailed	
	Payday				ACH Reversal Cutoff	

November 2010						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency	
	Warrants Mailed ACH File to Bank		Payday	State Holiday		
	DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff ACH Reversal Cutoff	DAY 4 System Locked for Payroll Processing	Warrants to Agency	
	Warrants Mailed ACH File to Bank		Payday	State Holiday	State Holiday	

December 2010						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			DAY 1 Off-Cycle Workbench Cutoff ACH Reversal Cutoff	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	System Locked for Payroll Processing
	DAY 4 System Locked for Payroll Processing	Warrants to Agency	Warrants Mailed ACH File to Bank		Payday	
			DAY 1 Off-Cycle Workbench Cutoff	DAY 2 GAP 1 Cutoff ACH Reversal Cutoff	DAY 3 Payroll Cutoff	System Locked for Payroll Processing
	DAY 4 System Locked for Payroll Processing	Warrants to Agency Warrants Mailed ACH File to Bank		Payday	State Holiday	Federal Holiday
			ACH Reversal Cutoff		State Holiday	